

Chugiak-Birchwood-Eagle River Rural Road Service Area, Board of Supervisors
Work Session and Road Board Meeting
January 27, 2025

WORK SESSION

Chair Chuck Homan called the Work Session to order at 6:33 p.m.

1. Foreman's Reports:
Work Program Reports

Mr. Anthony Winsor read the Forman's Report –


Maintenance and Operations Update:

- Crews responded to multiple rain and/or freezing events
- All winter equipment is operational
- 4 Graders
- 4 Sanders
- 14 Pickups (2 with sanders)

Capital Improvement Program (CIP):

- Finishing up 2025 CIP draft for February Board meeting.

Below documents submitted into the minutes:

 <p style="text-align: center;">MUNICIPALITY OF ANCHORAGE Public Works Department / Maintenance and Operations Eagle River Street Maintenance</p>		
MEMORANDUM		
Date:	January 27, 2025	
To:	Chuck Homan, Chair, Chugiak-Birchwood-Eagle River Rural Road Service Area, Board of Supervisors	
From:	Anthony Winsor, Superintendent	
Subject:	Maintenance Financial Information Update	
<u>2024 Budget - Contractual Services, 540640</u> as of 01/22/2025	Current:	December
H&M Sweeping	\$ -	\$ (7,278.89)
Alaska Pipeliner Storm Drain Cleaning	\$ -	\$ (43,108.70)
Airport Equipment Rental	\$ (23,998.00)	\$ (35,997.00)
McKenna Bros	\$ -	\$ (171,477.07)
TOTAL ENCUMBERANCES	\$ (23,998.00)	\$ (257,861.66)
2025 Budget - Contractual Services, 540640	3,934,660.00	3,192,685.00
2025 Expenses thru 01/22/2025	-12,019.00	-2,844,760.83
Balance	3,922,641.00	347,924.17
Less Encumbrances as of 01/22/2025	-23,998.00	-257,861.66
Balance	3,898,643.00	90,062.51
TOTAL AVAILABLE BALANCE:	3,898,643.00	90,062.51
FUND BALANCE WILL BE PROVIDED TWICE A YEAR		



MUNICIPALITY OF ANCHORAGE
Public Works Department / Maintenance and Operations
Eagle River Street Maintenance

MEMORANDUM

Date: January 27, 2025
To: Chuck Homan, Chair, Chugiak-Birchwood-Eagle River
Rural Road Service Area,
Board of Supervisors
From: Anthony Winsor, Superintendent
Subject: Capital Financial Information Update as of 01/22/2025

CBERRRSA Mill Levy

419800 - Non-Grant Funding - CIP Projects	\$	1,162,436.59
TOTAL AVAILABLE MILL LEVY BALANCE:	\$	1,162,436.59

CBERRRSA State Grants/Other Contributions 41990 Grant Amt

			Balance
PW11016 Eagle River Traffic Mitigation	\$	6,000,000.00	\$ 4,756,764.32
PE24007 Starner Bridge/Road Connection (Expires 06/30/2029)	\$	1,500,000.00	\$ 1,500,000.00
PE24008 Eagle River Roads & Drainage (Expires 06/30/2029)	\$	525,000.00	\$ 525,000.00
PE24009 S. Birchwood Lp Sidewalk (Expires 06/30/2029)	\$	500,000.00	\$ 500,000.00
TOTAL AVAILABLE CBERRRSA STATE GRANTS BALANCE:	\$	8,525,000.00	\$ 7,281,764.32

TOTAL	\$	8,444,200.91
--------------	-----------	---------------------

2. General Discussion and Calendaring: Ms. Crystal Kennedy asked what the process was for sanding areas. Mr. Winsor explained the mains are plowed and the higher elevations with every road on the inventory being sanded.

Mr. Matt Cruickshank asked for clarification on how the operating budget is determined. Ms. Reed explained the mill rate is based on property tax in the CBERRRSA area.

ROAD BOARD MEETING

Chair Homan called the CBERRRSA Road Board meeting to order at 6:45 p.m.

A. ROLL CALL

Board Members Present: Blake Merrifield, Crystal Kennedy, Matt Cruickshank, Lee Hammermiester, Chuck Homan

Board Member(s) Absent: None

MOA Staff Present:

Anthony Winsor, Superintendent, Public Works, Maintenance and Operations, Eagle River Street Maintenance
Heather Reed, Office Manager, Public Works, Maintenance and Operations, Eagle River Street Maintenance

B. MINUTES FROM PREVIOUS MEETING –

A MOTION was made by Ms. Crystal Kennedy to approve minutes from the December 16, 2024, regularly scheduled meeting.

Mr. Cruickshank SECONDED. The MOTION – PASSED unanimously.

C. SPECIAL PRESENTATIONS: None

- D. PUBLIC HEARINGS (Non-Agenda Items: Ms. Lynn Miller updated the board on the water situation on her property.

E. OLD BUSINESS:

1. Starner Bridge/Aurora Borealis: Nothing new to report on Starner Bridge. Aurora Borealis is still in the design phase.

2. Criteria for CBERRRSA Board: Nothing new to report. Pending draft of Municipal Ordinance change from Municipality of Anchorage Legal Department. Ms. Reed will follow up with the Municipality of Anchorage, Legal Department on the status.
3. Mill Rate Increase for Voting: Ms. Crystal Kennedy spoke at the Assembly Meeting January 21, 2025. Ms. Kennedy drafted reasons for the mill rate cap increase for the CBERRRSA Board to review. Mr. Cruickshank discussed with the board how the community councils can send out an email with reasons for increase request. The board will review and edit for public information.
4. Road Maintenance Contract Sub-Committee – Update: Mr. Blake Merrifield informed the board that he is gathering information from other contracts and plans to have a preliminary report by February or March.
5. 2025 CBERRRSA Mill Rate: Ms. Reed informed the board to talk to their community councils on setting the mill rate. Mr. Cruickshank asked if Ms. Courtney Peterson, Manager, Public Works, Administration could attend the February meeting.

F. NEW BUSINESS:

1. Work Session – Immediate Actions (If Any):
The Board discussed the public meeting regarding the divergabout at Hiland.

G. FUTURE AGENDA ITEMS:

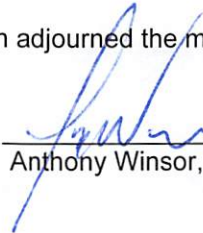
Mr. Cruickshank requested a presentation for the Department of Transportation regarding the Artillery Interchange and Diverabout for the Glenn Highway & Hiland Interchange.

G. ADJOURNMENT

With no further business before the board, Chair Homan adjourned the meeting at 7:24 p.m.



Matt Cruickshank, Vice Chair



Anthony Winsor, Superintendent

Minutes approved February 24, 2025.